



UPM
UNIVERSITI PUTRA MALAYSIA
BERILMU BERBAKTI



Bahagian Hal Ehwal Pelajar
Universiti Putra Malaysia

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JADUAL PERKHIDMATAN BAS KAMPUS UNIVERSITI PUTRA MALAYSIA

CAMPUS BUS SERVICES SCHEDULE
UNIVERSITI PUTRA MALAYSIA

Disediakan oleh/Prepared by:

**SEKSYEN PENGURUSAN KEBAJIKAN DAN TATATERTIB PELAJAR
BAHAGIAN HAL EHWAJ PELAJAR, UPM**

STUDENT WELFARE AND DISCIPLINE MANAGEMENT SECTION
STUDENT AFFAIRS DIVISION, UPM



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PERATURAN PENGGUNAAN PERKHIDMATAN BAS KAMPUS UPM RULES AND REGULATIONS ON UPM CAMPUS BUS SERVICES

Semua pelajar dan staf yang menggunakan perkhidmatan bas kampus tertakluk kepada peraturan-peraturan seperti yang tertera:

Students and staff using the bus service are required to abide by the rules and regulations outlined as follows:

1. Pelajar-pelajar perlu memakai dan mempamerkan kad matrik semasa menaiki bas UPM. Kegagalan memakai dan mempamerkan kad matrik akan menyebabkan anda tidak dibenarkan menaiki bas kampus.

All students are required to display their matric card upon boarding the bus. Failure to do so will result in you being denied entry onto the bus.

2. Bagi pelajar program Eksekutif, Master, PhD, pelajar antarabangsa dan staf UPM yang menggunakan perkhidmatan bas kampus, anda diwajibkan membeli pas bulanan berharga RM 15.00 sebulan di Kaunter Bendahari III, Tingkat Bawah Bangunan Pentadbiran UPM pada waktu pejabat. Pas bulanan tersebut boleh digunakan tanpa had selama sebulan. Pas bulanan tersebut hendaklah ditunjukkan kepada pemandu atau pegawai bertugas semasa anda menaiki bas di dalam dan di luar kampus. Kegagalan menunjukkan pas bulanan tersebut boleh menyebabkan anda tidak dibenarkan menaiki bas kampus.

Students enrolling in executive, master, or PhD program, international students, and staff who wish to use the campus bus service is required to purchase a monthly pass for RM 15.00 at the Bursar Counter III, Ground Floor, Administration Building UPM. The pass enable the user to use the bus service for an unlimited time in a month. The monthly pass must be presented to the bus driver or any on duty officer upon boarding the bus in campus or off campus area. Failure to display the monthly pass will result in you being denied boarding onto the bus.

3. Jika didapati ada di antara pelajar yang melakukan penipuan dengan cara apa sekalipun semasa menaiki bas kampus maka tindakan tatatertib akan diambil oleh pihak universiti. Contohnya: Menggunakan pas bas yang palsu, atau menggunakan perkhidmatan bas tanpa mempunyai pas yang sah. Pas bas tersebut hanya boleh digunakan oleh pelajar itu sendiri dan tidak boleh dipindah milik kepada ahli keluarga atau rakan-rakan.

In any instance where a student is caught cheating, or act with dishonesty, then disciplinary action will be initiated on the student by the university. E.g Forging the bus pass or taking the bus ride without a valid bus pass). The pass holder is only valid for the user alone and does not extend to their family members or friends.





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4. Pemeriksaan berkala akan dilakukan dari semasa ke semasa oleh pegawai-pegawai yang telah dilantik dan pemandu yang bertugas bagi pihak Universiti Putra Malaysia bagi tujuan pemantauan dan pemeriksaan.

Regular inspection will be conducted from time to time by officers appointed by the university or the bus drivers on behalf of Universiti Putra Malaysia for monitoring purposes.

5. Pelajar perlu mengatur masa perjalanan berdasarkan jadual yang dikeluarkan. semasa menggunakan perkhidmatan bas kampus. Elakkan dari keluar saat-saat akhir bagi mendapatkan bas kampus ke dewan kuliah/Fakulti. Seksyen Pengurusan Kenderaan tidak bertanggungjawab atas sebarang kelewatian pelajar yang lewat ke kelas/temu janji/mesyuarat dan sebagainya. Sekiranya, anda tertinggal bas, anda dinasihatkan untuk menggunakan perkhidmatan lain seperti taxi atau lain-lain kaedah.

Students are advised to plan their daily bus trip according to the official schedule. Avoid catching the bus at the last minute to the lecture/faculty. Vehicle Management Section should not be held liable for students being late to lectures, missing classes, appointments, meetings, etc. If you are missed the bus, you are advised to secure a taxi or other means of transportation to the campus.

6. Perkhidmatan bas kampus akan diberhentikan sementara pada setiap hari Jumaat mulai jam 1.00 petang dan akan disambung

semula pada jam 2.30 petang bagi membolehkan pemandu-pemandu yang beragama Islam pergi menunaikan Solat Fardhu Jumaat. Bas akan disediakan untuk membawa pelajar-pelajar yang beragama Islam ke Masjid Universiti Putra Malaysia mulai jam 1.00 Petang dan akan balik semula pada jam 2.30 petang (Bas akan menurunkan dan mengambil semula pelajar yang ke masjid di Hentian Bas Fakulti Bahasa Moden dan Komunikasi). *Tertakluk kepada perubahan waktu solat Jumaat.

*The campus bus service will cease operation temporary every Friday commencing 1.00 p.m and will resume at 2.30 p.m to allow Muslim drivers to attend Friday prayers. Bus will be provided to transport Muslim students to UPM Mosque starting at 1.00 p.m and will commence with pick up session at 2.30 p.m (Drop off and pick up point to the mosque will be at the Faculty of Modern Languages and Communication bus stop). *Subject to change depending on the friday prayer time.*

7. Sebarang bentuk kekerasan, ancaman kepada pemandu atau penumpang lain serta aktiviti menyeluk saku adalah DILARANG sama sekali. Tindakan tatatertib akan dikenakan sekiranya perkara ini dilaporkan kepada pihak Universiti.

Threatening, by word or conduct, to cause bodily injury to the bus operator and fellow passengers, and pickpocketing is strictly FORBIDDEN. Disciplinary actions will be taken on the student if there is a written complaint to the university.





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- 8. Sekiranya berlaku kesesakan lalu lintas, kemalangan, bencana alam, dan kerosakan kenderaan, perkhidmatan bas kampus tidak akan menepati masa yang ditetapkan.**

In the event of traffic congestion, accidents, natural disasters, and vehicle damage, the campus bus service will be disrupted and will not be on time.

ADUAN PELANGGAN/CUSTOMER COMPLAINTS

Sebagai sebuah entiti universiti yang memberikan mutu perkhidmatan yang baik kepada setiap pelanggan, adalah menjadi hasrat UPM untuk sentiasa meningkatkan lagi mutu perkhidmatan tersebut agar lebih cekap, berkesan serta mesra pelanggan. Untuk mencapai hasrat tersebut, maklumbalas tuan/puan amat kami hargai.

As one of the sections providing excellent services to every customers, it is our aspiration to always improve the quality of our services to be more competent and amicable. Hence, we would like to hear from you as your feedback is highly valuable.

Tuan/puan adalah dialu-alukan untuk bertanya, memberi cadangan atau aduan mengenai perkhidmatan operasi kami. Sebarang aduan boleh dibuat melalui:

You are welcomed to inquire, provide suggestions or lodge complaints on our operational service. Any feedback can be made via:

- Borang aduan dan maklum balas pelanggan secara bertulis menggunakan borang aduan dan maklumbalas pelanggan (UPM/HEPA/PENT/B003) dan diserahkan kepada alamat berikut:**

Customer complaint and feedback form (UPM/HEPA/PENT/B003) and send it to the following address:



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Ketua
Bahagian Hal Ehwal Pelajar
Universiti Putra Malaysia
43400 UPM Serdang
Selangor

Head
Student Affairs Division
Universiti Putra Malaysia
43400 UPM Serdang
Selangor.

2. Pertanyaan dan aduan melalui panggilan telefon ke Seksyen Pengurusan Kebajikan dan Tatatertib Pelajar di talian 03-97691317/1334

Contact the Student Welfare and Discipline Management Section at 03-97691317/1334 for any inquiries or complaints.

3. Hadir sendiri ke Pejabat Seksyen Pengurusan Kebajikan dan Tatatertib Pelajar dan berhubung dengan Pegawai yang bertanggungjawab.
Visit the office of the Student Welfare and Discipline Management Section and speak with the officer in-charge.

Segala aduan yang tidak mengikut kaedah dan saluran seperti di atas adalah dianggap tidak sah dan boleh diragui kesahihannya.

All complaints channeled through means other than those indicated above will be considered invalid/null and will not be accepted as a formal complaint.

Disediakan oleh:
**Seksyen Pengurusan Kebajikan
dan Tatatertib Pelajar**
Bahagian Hal Ehwal pelajar
Universiti Putra Malaysia
43400 UPM Serdang
Selangor Darul Ehsan

*Prepared by:
Student Welfare and Discipline
Management Section
Student Affairs Division
Universiti Putra Malaysia
43400 UPM Serdang
Selangor Darul Ehsan*



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Laluan 1
KPZ/K13 ke Kawasan
Akademik

Masa/Hari
07:00 - 23:00
(Isnin - Ahad & Cuti Umum)

Tempat Menunggu
Perhentian Bas KPZ & K13

Route 1
KPZ/K13 to Academic Area

Time/Day
07:00 - 23:00
(Monday - Sunday & Public Holiday)

Waiting Area
KPZ & K13 Bus Stop

Isnin - Jumaat
Monday - Friday

| | |
|---------------|---------------|
| 07:00 - 10:00 | 15:30 |
| 10:15 | 15:45 |
| 10:30 | 16:00 - 19:00 |
| 10:45 | 19:15 |
| 11:00 | 19:30 |
| 11:15 | 19:45 |
| 11:30 | 20:00 |
| 11:45 | 20:00 |
| 12:00 - 14:00 | 20:15 |
| 14:15 | 20:30 |
| 14:30 | 21:00 |
| 14:45 | 21:30 |
| 15:00 | 22:00 |
| 15:15 | 22:30 |
| | 23:00 |

Bas Sentiasa Bergerak/
Continuos Bus Operation

Sabtu - Ahad & Cuti Umum
Saturday - Sunday & Public Holiday

| | |
|-------|-------|
| 07:30 | 15:30 |
| 08:00 | 16:00 |
| 08:30 | 16:30 |
| 09:00 | 17:00 |
| 09:30 | 17:30 |
| 10:00 | 18:00 |
| 10:30 | 18:30 |
| 11:00 | 19:00 |
| 11:30 | 19:30 |
| 12:00 | 20:00 |
| 12:30 | 20:30 |
| 13:00 | 21:00 |
| 13:30 | 21:30 |
| 14:00 | 22:00 |
| 14:30 | 22:30 |
| 15:00 | 23:00 |



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Laluan 2
K12/K14 ke
Kawasan Akademik

Masa/Hari
07:00 - 23:00
(Isnin - Ahad & Cuti Umum)

Tempat Menunggu
Perhentian Bas Serumpun

Route 2
K12/K14 to
Academic Area

Time/Day
07:00 - 23:00
(Monday - Sunday & Public Holiday)

Waiting Area
Serumpun Bus Stop

Isnin - Jumaat
Monday - Friday

| | |
|---------------|---------------|
| 07:00 - 10:00 | 15:30 |
| 10:15 | 15:45 |
| 10:30 | 16:00 - 19:00 |
| 10:45 | 19:15 |
| 11:00 | 19:30 |
| 11:15 | 19:45 |
| 11:30 | 20:00 |
| 11:45 | 20:00 |
| 12:00 - 14:00 | 20:15 |
| 14:15 | 20:30 |
| 14:30 | 21:00 |
| 14:45 | 21:30 |
| 15:00 | 22:00 |
| 15:15 | 22:30 |
| | 23:00 |

**Bas Sentiasa Bergerak/
Continuos Bus Operation**

Sabtu - Ahad & Cuti Umum
Saturday - Sunday & Public Holiday

| | |
|-------|-------|
| 07:30 | 15:30 |
| 08:00 | 16:00 |
| 08:30 | 16:30 |
| 09:00 | 17:00 |
| 09:30 | 17:30 |
| 10:00 | 18:00 |
| 10:30 | 18:30 |
| 11:00 | 19:00 |
| 11:30 | 19:30 |
| 12:00 | 20:00 |
| 12:30 | 20:30 |
| 13:00 | 21:00 |
| 13:30 | 21:30 |
| 14:00 | 22:00 |
| 14:30 | 22:30 |
| 15:00 | 23:00 |



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Laluan 3 K10 Kawasan Akademik

Masa/Hari
07:30 - 22:30
(Isnin - Ahad & Cuti Umum)

Tempat Menunggu
Perhentian Bas K10

Route 3
K10 to
Academic Area

Time/Day
07:00 - 22:30
(Monday - Sunday & Public Holiday)

Waiting Area
K10 Bus Stop

Isnin - Jumaat Monday - Friday

| | |
|-------|-------|
| 07:30 | 15:30 |
| 08:15 | 16:30 |
| 09:00 | 17:15 |
| 09:45 | 18:00 |
| 10:30 | 18:45 |
| 11:30 | 19:30 |
| 12:30 | 20:30 |
| 13:30 | 21:30 |
| 14:30 | 22:30 |

Sabtu - Ahad & Cuti Umum Saturday - Sunday & Public Holiday

| | |
|-------|-------|
| 07:30 | 15:30 |
| 08:30 | 16:30 |
| 09:30 | 17:30 |
| 10:30 | 18:30 |
| 11:30 | 19:30 |
| 12:30 | 20:30 |
| 13:30 | 21:30 |
| 14:30 | 22:30 |



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Laluan 4 K17 ke Kawasan Akademik

Masa/Hari
07:30 - 22:30
(Isnin - Ahad & Cuti Umum)

Tempat Menunggu
Perhentian Bas K17

Route 4
K17 to
Academic Area

Time/Day
07:30 - 22:30
(Monday - Sunday & Public Holiday)

Waiting Area
K17 Bus Stop

Isnin - Ahad & Cuti Umum Monday - Sunday & Public Holiday

| | | |
|-------|-------|-------|
| 07:30 | 13:30 | 18:30 |
| 08:30 | 14:30 | 19:30 |
| 09:30 | 15:30 | 20:30 |
| 10:30 | 16:30 | 21:30 |
| 11:30 | 17:30 | 22:30 |
| 12:30 | | |



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Laluan 5 KPZ/K12/K13/K14 ke Sekolah Pengajian Siswazan dan Kompleks AgroBio Fakulti Pertanian

Masa/Hari
07:00 - 20:15
(Isnin - Ahad & Cuti Umum)

Tempat Menunggu
Perhentian Bas KPZ/K13/Serumpun

Route 5
KPZ/K12/K13/K14 to
School of Graduate Studies and AgroBio
Complex Faculty of Agriculture

Time/Day
07:00 - 23:00
(Monday - Sunday & Public Holiday)

Waiting Area
KPZ/K13/Serumpun Bus Stop

| Isnin - Jumaat Monday - Friday | | | | Sabtu - Ahad & Cuti Umum Saturday - Sunday & Public Holiday | |
|--|---|---------------|-------|--|---|
| Dari Kolej Tun Perak From Kolej Tun Perak | Dari Kompleks AgroBio From AgroBio Complex | | | Dari Kolej Tun Perak From Kolej Tun Perak | Dari Kompleks AgroBio From AgroBio Complex |
| 07:00 - 08:30 | 15:00 | 08:45 | 15:15 | 07:30 | 07:45 |
| 08:30 | 15:30 | 09:15 | 15:45 | 08:30 | 08:45 |
| 09:00 | 16:00 | 09:45 | 16:15 | 09:30 | 09:45 |
| 09:30 | 16:30 | 10:15 | 17:45 | 10:30 | 10:45 |
| 10:00 | 17:00 | 10:45 | 18:15 | 11:30 | 11:45 |
| 10:30 | 17:30 | 11:15 | 18:45 | 12:30 | 12:45 |
| 11:00 | 18:00 | 11:45 | 19:15 | 13:30 | 13:45 |
| 11:30 | 18:30 | 12:15 - 14:15 | 19:45 | 14:30 | 14:45 |
| 12:00 - 14:00 | 19:00 | 14:45 | | 15:30 | 15:45 |
| 12:30 | 19:30 | | | 16:30 | 16:45 |
| 14:30 | | | | 17:30 | 17:45 |
| | | | | 18:30 | 18:45 |
| | | | | 19:30 | 19:45 |

Bas Sentiasa Bergerak/
Continuos Bus Operation

Dari KTP ke SGS/From KTP to SGS

*Tiada perkhidmatan pada Sabtu-Ahad & Cuti Umum/ *No services on Saturday-Sunday & Public Holiday



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Laluan 6

**South City Plaza (Academia)/
Stesyen Komuter Serdang ke
Kampus UPM**

Masa/Hari

07:15 - 22:00

(Isnin - Ahad & Cuti Umum)

Tempat Menunggu

**Sky Villa/Hentian Bas South City
Plaza (Academia)/Hentian Utama**

Route 6

**South City Plaza (Academia)/Serdang
Commuter Station to UPM Campus**

Time/Day

07:15 - 22:00

(Monday - Sunday & Public Holiday)

Waiting Area

**Sky Villa/South City Plaza (Academia) Bus
Stop/Central Parking**

**Isnin - Ahad & Cuti Umum
Monday - Sunday & Public Holiday**

**Dari Sky Villa/South City (Academia)
From Sky Villa/South City (Academia)**

07:15

08:30

10:30

11:30

**Dari South City Plaza (Academia) ke Kampus UPM
sahaja setiap JUMAAT**

*From South City Plaza (Academia) to UPM
Campus only on FRIDAY*

**Dari Hentian Utama
From Central Parking**

12:00

**Dari Hentian Utama ke South City Plaza
(Academia) sahaja setiap JUMAAT**

*From Central Parking to South City Plaza
(Academia) only on FRIDAY*

12:30

13:30

14:30

15:30

17:15

19:15

21:00

22:00



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